

**Rural Water District #4
Wagoner County
Regular Board Meeting
May 10, 2022
7:00 PM
Join Meeting: call 480-712-7555 ID:1151-258-2331**

Call to order: Chairman Stinnett called the meeting to order at 7:00 pm.

Board Members present: Mr. Charles Stinnett, Mr. Gary Rogers, Mr. Terry Hurst, Mr. Chad Jester, Mr. Jim Self

Staff Present: Mr. Thomas Faulk, Mr. Rick Lang

Citizens Present:

The first order of the evening was the Call to Order by Board Chairman, Charles Stinnett, followed by the Roll Call by the clerk. Roll Call: Mr. Jim Self, present; Mr. Gary Rogers, present; Mr. Charles Stinnett, present, Mr. Chad Jester, present, and Mr. Terry Hurst, present.

Discussion and action on Approval of the Minutes of the 4-12-2022 Regular Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 4-12-2022 Regular Board Meeting [Tab 2]. Mr. Chad Jester entered a Motion to approve the Minutes of the 4-12-2022 Regular Board Meeting. Mr. Jim Self Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 4-12-2022 Regular Board Meeting, stands approved as presented.

Discussion and action on Approval of the Minutes of the 4-25-2022 Special Board Meeting.

Chairman Charles Stinnett called for review of the Minutes recorded for the 4-25-2022 Special Board Meeting [Tab 2]. Mr. Jim Self entered a Motion to approve the Minutes of the 4-25-2022 Special Board Meeting. Mr. Gary Rogers Entered a Second to the Motion. Roll Call: Mr. Charles Stinnett, yes; Mr. Gary Rogers, yes; Mr. Jim Self, yes, Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Minutes of 4-25-2022 Special Board Meeting, stands approved as presented.

Discussion and action on approval on items from citizens present.

No citizens present. No action required.

Discussion and review of the Managers Report

Mr. Faulk referred the Board to the Manager's Report [Tab 3]. Mr. Rick Lang's first order of business was to relate that 2,401,600 gallons of water was purchased from the City of Tulsa for April. He then said that April sales records confirm twenty-five (25) meters sold during the month and thirty-five (35) meters installed, the meters set were by Tommy, and Maintenance & Dan.

The pumpage from the water plant in March was 73,285,000 gals. He had no additional information; no discussion or questions arose --- no action was required.

Discussion and Review on the Engineering Report.

Mr. Faulk referred the Board to the Engineering report [Tab 3]. Mr. Ryan Smith stated that the finalized recommendations for the Water Treatment Plant Chloramine Conversion should be submitted by Monday, May 16 per Mark Mulder. 193rd E. Ave & 51st Street Intersection was awarded to Cook Consulting they are still gathering bonds and insurance. Ryan stating that once that is done they will schedule a pre-construction meeting. Ryan stated that they have started on the GIS mapping, the districts meters and the water lines from the hydraulic models.

Ryan then inquired whether there were any questions; no questions or discussion arose and no action was required.

Discussion and review of the Business Managers Report.

Mr. Faulk referred the Board to The Business Manager's Report [Tab 3, final page] to review account balance figures as of the end of April.

The New Debt Service Fund has a balance of \$156,395.99.

Oneta Energy update: April bill submitted.

The Reserve Fund has a balance of \$2,429,914.03.

The Current Debt Service Reserve balance \$169,351.08.

Finance Committee for Annual Performance Evaluations per discussion with Charles and Chad the meeting will be May 18th at 2 P.M.

No further action required.

No questions or discussion arose on the Business Manager's Report and no action was required at this time.

Discussion and action on approval of Pay Requisition #13 in the amount of \$50,713.14 for billing of the 101st Street Relocation project.

Mr. Faulk referred the Board to [Tab 4 pg. 1]. Mr. Ryan Smith stated that pay request #13 is for \$37,173.50 to Cook Consulting and \$13,539.64 for POE & Associates.

After discussion, Mr. Gary Rogers entered a Motion that Pay Requisition #13 in the amount of \$50,713.14 for billing of the 101st Street Relocation project for materials and Engineering be approved; Mr. Chad Jester Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve Pay Requisition #13 in the amount of \$50,713.14 for billing of the 101st Street Relocation project, stands approved as presented.

Discussion and action on approval to change FNB of Coweta to remove Bill Giles & Donna Neeley and add Thomas Faulk, Rick Lang, and Brittany Ailey.

Mr. Thomas Faulk referred the Board to [Tab 6 pg. 1]. After discussion, Chad Jester entered a Motion to approve to change FNB of Coweta to remove Bill Giles, & Donna Neeley and add Thomas Faulk, Rick Lang, and Brittany Ailey; Mr. Terry Hurst Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve to change FNB of Coweta to remove Bill Giles, & Donna Neeley and add Thomas Faulk, Rick Lang, and Brittany Ailey, stands approved as presented.

Discussion and action on approval to change Banc First account to remove Bill Giles & add Thomas Faulk, and Rick Lang.

Mr. Faulk referred the Board to [Tab 6 pg. 2]. After discussion, Chad Jester entered a Motion to approve to change Banc First to remove Bill Giles, and add Thomas Faulk, Rick Lang; Mr. Jim Self entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve to change Banc First to remove Bill Giles and add Thomas Faulk, Rick Lang,, stands approved as presented.

Discussion and action on approval of Pay Requisition #3 in the amount of \$234,866.16 for billing of the WWTP project to Daris Contractors.

Mr. Faulk referred the Board to [Tab 5]. Mr. Ryan Smith stated that they are referring this as Disbursement Request No. 3 is for pay request number 2. The reason there is one number off is that there was a disbursement from the loan that was to pay the bond council and the attorneys before the project got underway. After discussion, Chad Jester entered a Motion on approval of Pay Requisition #3 in the amount of \$234,866.16 for billing of the WWTP project to Daris Contractors; Mr. Jim Self Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the Pay Requisition #3 in the amount of \$234,866.16 for billing of the WWTP project to Daris Contractors, stands approved as presented.

Discussion and action on counter offer from William Hulsey for purchase of land at road entrance to WWTP.

Mr. Faulk referred the Board to [Tab 5, last page]. Mr. Rick Lang stated that he was authorized by the board to offer Mr. Hulsey \$2,000 for the corner. Mr. Hulsey stated that he was not going to give an easement nor was he willing to sell the land. Mr. Duane Riffe drafted a letter that was sent to Mr. Hulsey, after a week Mr. Hulsey's son Scott contacted Mr. Lang. Mr. Hulsey's son came into the office and stated that his father may be happy with an offer of \$5,000 for the purchase of the corner of the land. After discussion, the board is willing to offer him \$4,000 because if we went into condemnation of the property, it could easily cost the district that much, not to mention the loss of time for the construction. If needed the board agreed to authorize Mr. Lang to go up to \$5,000. After discussion, Chad Jester entered a Motion to counter offer from William Hulsey for purchase of land at road entrance to WWTP. Mr. Gary Rogers Entered a Second to the Motion.

Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve to counter offer William Hulsey for purchase of land at road entrance to WWTP, stands approved as presented.

Discussion and review on Water plant and distribution issues.

Mr. Rick Lang stated that Filter 1A and 1B are in service, the turbidity levels cannot be over .015 we are running .005 to .006 which is running well. 2A & 2B we are about 8,000 lbs. short on carbon the last batch of carbon took 4 weeks to come in.

No questions or discussion arose on the Water Plant and Distribution and no action was required at this time.

Discussion and Review on Waste Water Plant and collection issues.

Mr. Rick Lang stated that during the flooding we had a lot of issues. The lift stations in high level, a couple of the large pumps burnt out. We have two small pumps in the shop right now and they are having issues getting parts to fix them. They are suggesting that we look into purchasing a new pump but will still take a few months to get in. After discussion, Mr. Lang said he had no additional information; no discussion ensued and no action was required.

Discussion and review on Oneta power activity.

The District's Business Manager, Mr. Faulk directed the Board's attention to variances [Tab 8]. He began to contrast the Oneta raw water activity for the year in terms of usage and revenue. [Note: this report is maintained on a calendar year basis.] The raw water usage for YTD was 245,000,000 gallons as compared to the prior year figure of 332,000,000 gallons, reflecting a decrease of -26.2%; corresponding revenue for YTD was \$90,666.12 contrasted with \$123,462.57 for the prior year also, reflecting a percentage of decrease at -26.6%.

Chairman Stinnett inquired whether there were any questions; none arose and no action was required.

Old Business.

Mr. Rick Lang stated that there is no old business. No action was required.

New Business.

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonable foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Rick Lang stated that he had received notice right before the board meeting of a law suit in which RWD #4 was named as a defendant along with several other utilities companies. The suit is requesting that the district and several other utility companies vacate the existing easement on which an adjacent landowner has mistakenly constructed a building. The property is Lot 26 Block 1 Eagle Point III. Rick Lang stated that the easement has a water line in it. Mr. Lang and Mr. Riffe are going to have to check into this issue. No action was required.

Discussion and action of the Claims Lists.

Mr. Faulk directed the Board to the Claims Lists [Tab 12]. Following the Board's review of the Claims Lists, Chairman Stinnett inquired as to any questions or discussion. Mr. Jim Self entered a Motion that the Claims List be approved; Mr. Terry Hurst Entered a Second to the Motion. Roll Call: Mr. Jim Self, yes; Mr. Gary Rogers, yes; Mr. Charles Stinnett yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes.

The Motion to approve the claims list, stands approved as presented.

Review of Investment Statement.

Mr. Faulk referred the Board to the Investment Statement, [tab 15] to review the information. As of April 29th, the aggregate value had shown a decrease in value from \$744,621.69 to \$720,309.43. Mr. Faulk has a meeting with Leland Nissley on Thursday to discuss options for our portfolio.

There was no further discussion and no action required.

Adjournment

With no further business to conduct, Mr. Gary Rogers Entered a Motion to Adjourn the Meeting; Chad Jester Seconded the Motion. Roll call: Mr. Charles Stinnett yes; Mr. Gary Rogers, yes; and Mr. Jim Self, yes; Mr. Terry Hurst, yes, Mr. Chad Jester, yes. The Motion to Adjourn at 7:52 PM stands approved.